

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Michelle M. Davis, President
Mr. Gregory L. Portner, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Angel L. Helm
Mr. John A. Larkin
Scott C. Painter, Esq.
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING WITH COMMITTEE REPORTS

Monday, March 14, 2011 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - Economic Development Committee Meeting – March 16, 2011, 5:30 p.m.
 - School Board Meeting – March 28, 2011, 7:00 p.m.
 - Uniform Committee Meeting – March 30, 2011, 7:00 p.m.
 - Finance/Facilities Committee Meeting – April 4, 2011, 11:30 a.m.
 - Technology/Curriculum Committee Meeting – April 4, 2011, 3:30 p.m.
 - Personnel/Policy Committee Meeting – April 5, 2011, 5:45 p.m. (Executive Session for Personnel will begin at 5:00 p.m.)

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Presentation**
 - A. PVAAS – Teresa Schutt, BCIU
- VII. **Committee Reports**
 - A. Finance – Mrs. Helm
 - B. Facilities – Mr. Larkin
 - C. Curriculum – Mrs. Sakmann
 - D. Technology – Mr. Fitzgerald

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- E. Personnel – Mr. Painter
- F. Policy – Mr. Portner
- G. Ad Hoc Committee Reports
 - Economic Development Committee – Mrs. Bamberger
 - Community Relations Committee – Mrs. Seltzer
 - Uniform Committee – Mrs. Helm/Mrs. Sakmann
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mr. Larkin
- K. Wyomissing Area Education Foundation – Mrs. Bamberger
- L. Legislative Report – Mr. Fitzgerald

VIII. Public Comment – Mrs. Davis

*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

IX. Superintendent’s Report – Mr. Krem

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve Curriculum and Technology item:

- 1. Approve Field Trip Requests –
 - a. Art Majors III & IV, New York City Museum and Gallery, April 13, 2011.
 - b. WorldQuest Competition, Washington, DC, April 29-May 1, 2011.

The following Curriculum and Technology items are for discussion:

- 2. Approve Textbook Requests for the 2011-12 school year.
 - c. 7th Grade Investigative Studies
 - 1) *Echoes from Mount Olympus*, Perfection Learning, 2006, \$1,548.19
 - 2) *To Be a Hero*, Perfection Learning, 2006, \$1,548.19
 - 3) Teacher’s Guide for both titles, \$206.42
 - 4) Summer Reading Titles (no cost to District for 2011-12) see attached list.
 - d. 8th Grade Reading (see attached list)

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve Finance and Facilities items 1-3:

- 1. Approve Change Orders for the West Reading project.
 - a. Change Order GC 001 - \$11,100. Add structural steel to the top of the existing walls on the ground floor of the existing building to support the walls and provide required bracing.

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- b. Change Order GC 002 - \$12,110. Shift the location of all exterior replacement window units in classrooms and hallway spaces to accommodate existing conditions which were identified during demolition.
2. Approve the purchase of a Dell EqualLogic Storage Area Network (SAN) in the amount of \$37,617.43 as per PEPPM.
Background information: The SAN is used to store all District electronic files including e-mail, files and student information system data and serves as a disaster recovery point for critical systems. This purchase will be made from the 2010 Bond Issue.
3. Authorize administration to accept bids for 28 smart boards for the WREC project.

The following Finance and Facilities items are for discussion:

4. Approve Budget Transfers in the amount of \$_____.
5. Approve BCIU 2011-12 Budget.
Background information: The Berks County Intermediate Unit is mandated by Legislative Act 102 of 1970 to provide a summary of its proposed budget for services to school districts (see yellow booklet). The BCIU budget provides career-related and community-based activities to improve teaching and learning for educators and students as well as additional trainings to implement state and federal initiatives. The 2011-12 budget reflects decrease of \$1,720.39 to the District. Budgets for special education, transportation, nonpublic school services, federally funded programs and many miscellaneous services are not included.
6. Approve Berks Career & Technology Center 2011 Budget.
Background information: The BCTC budget information will be available by the March 28, 2011 meeting.
7. Approve the following donations from the Wyomissing Area Education Foundation:
 - \$1,810 for an Aver Teacher Pack, Class Pack and Document Camera to be used for the math curriculum for WREC
 - \$209.19 for the Pennies for Peace project as requested by the WHEC librarian
 - \$683.43 for the purchase of a chemistry oven and dessicator to be used by the Chemistry Department at the JSHS
 - \$422.50 for the purchase of 40 copies of “A Thousand Splendid Suns” to be used by the World Cultures honors program
8. Approve assigning the contract with Gross School Bus Services, Inc. to Keystone School Bus Services, Inc.
Background information: Gross School Bus Services, Inc. has been providing transportation services for a number of school districts within one corporation. As part of their plan to separate the buses and related transportation operations into separate corporations, Gross requests that the current contract with the

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Wyomissing Area School District be assigned to Keystone School Bus Services, Inc. effective January 1, 2011.

9. Approve the purchase of an automated time clock in the amount of \$31,456.36.
Background information: This equipment will increase the efficiency of District operations through the use of technology. The purchase of the automated time clock will save the District over \$20,000 in labor during the first year of use.

10. WREC Construction Update – **Mr. Fries**

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve Personnel and Policy items 1 - 3:

1. APPOINTMENTS

a. Professional Staff

- 1) **Amanda Giannotti** as a substitute teacher effective March 7, 2011.

Background Information: Ms. Giannotti is the daily substitute for Sarah Rugg, Elementary Teacher at WHEC, while she is on leave.

2. SALARY INCREASE

- a. Administrative salary increase of .5%, retroactive to January 1, 2011, as per attached list.

Background information: This was agreed upon by the Board as part of the Total Rewards Program approved September 27, 2010.

3. POLICIES

First reading of the following policies:

- 335 – Family and Medical Leaves – Administrative Employees
- 339 – Uncompensated Leave – Administrative Employees
- 435 – Family and Medical Leaves – Professional Employees
- 439 – Uncompensated Leave – Professional Employees
- 535 – Family and Medical Leaves – Classified Employees
- 539 – Uncompensated Leave – Classified Employees
- 620 – Fund Balance (new)

The following Personnel items are for discussion:

4. RETIREMENTS/RESIGNATIONS/TERMINATIONS

a. Administrative

- 1) **Dr. Michael W. Ashton**, Assistant Principal at the JSHS, resignation effective June 30, 2011.

b. Confidential Support

- 1) **Barbara A. Troxel**, Coordinator of Child Accounting & Central Registration, retirement, effective June 10, 2011.

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5. LEAVES

a. Support Staff

- 1) **Gloria Claudio**, full-time Custodian at the JSBS, unpaid leave the afternoon of March 1 and March 2-4, 2011.
- 2) **Karen Conklin**, full-time Job Coach at the JSBS, unpaid leave March 21-24, 2011.
- 3) **Linda Nickey**, full-time Teacher's Instructional Aide at WHEC, unpaid leave March 24-28, 2011.

6. APPOINTMENTS/TRANSFERS/EFFECTIVE DATE

a. Supplemental Staff

Spring Athletics:

- 1) _____ Jr. High Girls' Soccer Head Coach, _____ points, \$ _____, effective the 2010-11 school year.
- 2) _____ Jr. High Girls' Soccer Assistant Coach, _____ points, \$ _____, effective the 2010-11 school year.
- 3) _____, Jr. High Girls' Softball Assistant Coach, _____ points, \$ _____, effective the 2010-11 school year.
- 4) _____, Varsity Boys' Volleyball Assistant Coach. _____ points, \$ _____, effective the 2010-11 school year.
- 5) _____ Assistant to the Athletic Director (Spring Sports) at a stipend of \$ _____ for the 2010-11 school year.

7. CHANGE IN RATE

- a. **Bruce A. Henne**, part-time Crossing Guard at WREC, change in rate from \$12.15/hr. to \$12.39/hr., effective _____.

Background Information: Mr. Henne was hired as a part-time Crossing Guard at the January 24 Board meeting. At the time of his hire, the Support Staff Agreement establishing the current rates for Crossing Guards was also being approved. This change in rates is necessary to comply with the terms of this Agreement.

8. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

9. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

X. **Old Business – Mrs. Davis**

XI. **New Business – Mrs. Davis**

MOTION

It is recommended that the Board of School Directors approve the following item:

1. Appoint representative to the Berks County Intermediate Unit Board for a three-year term from July 1, 2011 – June 30, 2014.

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The following item is for discussion:

2. Approve the 2011-12 school calendar.

- XII. **Hearing from the WAEA**
- XIII. **Hearing from AFSCME**
- XIV. **Hearing from WAEF**
- XV. **Adjournment – Mrs. Davis**